



HOLY TRINITY ROMAN CATHOLIC PARISH

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2019 Holy Trinity Annual General Meeting

Sunday, March 3

- **2019 Agenda**
- **2018 Annual Meeting Minutes**
- **2018 Annual Pastoral Reports**
- **2018 Raise the Roof Committee report**
- **2018 Financial Report (separate document)**

2019 Agenda

1. Call to order
2. Opening prayer
3. Additions to/adoption of the Agenda
4. Adoption of 2018 AGM Minutes
 - Old Business--arising from 2018 AGM
5. Presentation of Pastoral Reports
 - Pastoral Assistant-Sacramental Preparation
 - Adult Faith Formation
 - Liturgy
 - Social/Hospitality
 - Social Justice Projects
 - Catholic Women's League
 - Knights of Columbus
 - Home Ministry of Care
 - Regina Deanery Pastoral Council
 - Youth
 - Catholic Schools
6. Presentation of 2018 Financial Report/2019 Budget
7. New Business
 - Holy Trinity Parish roof replacement campaign
8. Adjournment

Holy Trinity Roman Catholic Church
ANNUAL GENERAL MEETING
 Sunday, March 4, 2018
 12:30 pm, Holy Trinity Meeting Rooms

Attendance: 26

Andree, Rev. Ron		Magnuson, Val	Espenell, Norm
Deis, Heather		Marcotte, Norm	
Barschel, Gwen		McNeil, Rev. Don	Schnell, Marlene
Bulych, Debbie		Ottenbreit, Eileen	Smith, Henrietta
Carvalho, Grade		Ottenbreit, Wayne	Stadnyk, Joe
Legrand, Michele		Perreault, Judy	Stadnyk, Lois
Legrand, Paul		Rondeau, Joanne	Toth, Maureen
Legrand, Renee		Rondeau, Ray	Young, Bob
Lefebvre, Colleen		Runyon, Maureen	Young, Mary Ann

1. Call to Order
2. In the absence of a Parish Pastoral Council Chair, Father Ron opened the meeting. Prayer.
3. Review of Pastoral & Financial Reports.

Correction to Pastoral report under Adult Faith Formation. Should read The Wild Goose DVD series.

Addition: Henry Marcotte noted that for the Raise the Roof report that John Hoffort is also instrumental in organizing the Garage Sale.
4. Adoption of agenda moved by Renee Legrand and seconded by Joanne Rondeau. Norm Espenell moved minutes be approved. Seconded by Henry Marcotte.
5. Fr. Ron reviewed some areas of the pastoral reports
 - We have enviable sacramental preparation in the city with the use of "Growing Up Catholic". This resource requires at least one parent to be there and go through the lesson with their child. They spend an hour and work together. There are approximately 20 gatherings. This helps parents understand and discover the faith and hopefully they can pass it on.
 - Holy Trinity has great adult faith formation that is well attended.
 - Social Justice is headed in new directions after the hamper project finished running its course. There is a new vision of community support. Thanks to CWL and Knights of Columbus for their support throughout the years and their assistance with the 50th anniversary celebrations.
 - For our Home Ministry of Care team, their efforts touch our part of the city.
 - Youth - approximately 20 teens who helped with Vacation Bible School asked if they could form a group. They are involved with the Archdiocesan youth, are in church on weekends and have taken the initiative to share their faith and have fun with each other.

- Vacation Bible School has also grown steadily over the past few years.
- Our Catholic Schools have had a fruitful relationship with Holy Trinity. We have good relationships with their administration and Val is doing Bible studies with grades 7 & 8s. We have to see the positives, but there are serious challenges of faith on our doorstep right now.
- Pray for our parish and families that we will have a church here in ten years. Every year seems more dire as our church population ages. We see many families through sacramental prep and then do not see them again.
- Discussion about 17 parishes in Regina being too many but there have been no recent discussions/visioning for changing that.
- In recent months, we have also seen the loss of Spiritual Care in our hospitals.
- The church may take another form in short order, but it still exists after 2000 years because the power that pushes us forward is Christ.

Financial Reports

Documents:

- Balance Sheet (one page of assets & liabilities with balances as of Dec. 31, 2017 and 2016)
- Profit & Loss (two pages of Income & Expenses Jan. through Dec. 2017)
- Profit & Loss Budget Overview (3 landscape pages, Jan. through Dec. 2018)

Norm noted that on the Balance sheet we are showing (under Assets), a healthy cash balance of \$332,000. Expenses were reduced again for 2017. There has been great fundraising for the roof. We have two or three GICs, a savings account and Interparochial sharing account of \$97,000.

On the Profit & Loss pages, we have special collections such as the Annual Appeal (Commitment to the Future), Catholic Missions, Development & Peace, etc. which comes in and goes out. This money collected is forwarded to the Archdiocese on a quarterly basis.

The Building Fund covers building repairs and replacements, including the roof. The second collection has been a steady way to increase the fund. If Norm found extra money, he would add it to the building fund. This happened with the 50th Anniversary celebrations which were operated to break even, but ended up generating \$600 which was added to the building fund.

We are current on our financial obligations to the Archdiocese.

Norm noted our insurance is not cheap but this is negotiated at the Archdiocese level. Our Assessment to the Archdiocese is based on our collections but does not include donations to the building fund.

Concerning capital expenditures, in 2017, we only needed a new air conditioning unit.

On Page 2 of the Profit & Loss statement, Social Justice disburses whatever they raise through the annual Love collection. The Love envelope collection did well.

The Priest Pension Fund is assessed at 5 percent of revenue; we send monthly cheques to keep current. We are current on our other expenses, and by December 31, everything gets paid.

2018 Budget

This budget based on 2017 expenses and what might be required to cover 2018 expenses, taking into account increases to utilities, etc. Proposed budget is showing a net income of \$568. This is an operating budget, to keep this place running.

If we need something at Holy Trinity, what does the budget allow? Is it a need? Can we afford it? Instead of being tied to a budget, ask 'how can we make things happen?'

Concerning the Roof Fund, \$10,000 is showing, but certainly there is an expectation for a greater number with fundraising. The \$10,000 is a base amount for emergencies such as replacement of a boiler or air conditioning. The roof leaks, but we are not likely to do the replacement this year. We technically have the funds to do it now, but it is more responsible to have more assets in place so that we don't deplete our accounts and end up in the hole if a serious emergency occurred. Finance Council would like to have \$100,000 at any given time to cover ourselves. June is a big month for payments and we can see \$30,000 go out at that time. We are fortunate to have a team in Dominic, Lee, Joe and Tom who are really great at fixing things in the facility.

Ray Rondeau, Finance Chairperson, added that he is impressed with the success of the second collection, fundraisers like the Kelly Family Christmas and pie-making bees. It appears that the second collection for the roof has raised approximately \$70,000. He also acknowledged the amount of volunteer hours that are spent in ministries such as the collection counting which is 3 hours/week with 4 or 5 people for 52 weeks a year. Norm also spends significant time on reporting to parish and government

Norm Espenell moved the budget be accepted as presented. Maureen Toth seconded. Carried by show of hands.

Father Ron thanked paid staff for their dedication and hours spent over and above what they are remunerated. Thanks for Norm's hours of bookkeeping. Norm acknowledged that having Ray Rondeau, a fellow bookkeeper, as chair is very helpful to him to discuss items.

Motion that meeting be adjourned by Lois Stadnyk.

Meeting finished 1:30 pm.

2018 Annual Pastoral Reports for 2019 AGM

PASTORAL ASSISTANT - Val Magnuson

- RCIA: we had 2 adults, 3 teens and 10 children receive their sacraments of initiation (Baptism, Confirmation, Eucharist), three baptized Christians come into full communion with the Catholic Church, and one Catholic complete his sacraments of initiation (Confirmation/Eucharist)
- Baptism preparation in 2018 included sessions in February, May, and October with 41 children being baptized over the course of the year
- Forty-four children celebrated First Reconciliation, 50 children received the sacrament of Confirmation and 48 children received First Holy Communion
- the service projects our sacramental prep students are asked to do is to pray for unborn babies daily and to greet parishioners and bring up the gifts at the Offertory at one of the weekend Masses
- Assisted in having St. Joan of Arc School provide the ministries at the 11 am Sunday Mass on April 22
- Coordinated with St. Mary's to have two classes attend Wednesday morning Masses with the community throughout the year. St. Joan of Arc also participated in sending classes to participate in morning Mass on several occasions throughout 2018.
- Participated in many parish/school activities including Epiphany blessings, Science Fair, Ash Wednesday liturgies, Stations of the Cross, celebration of Reconciliation with St. Mary's, Fatima Prayer liturgies, living rosary, kindergarten orientations that included parents, St. Mary's musical, St. Joan of Arc's play, Retreat at St. Joan of Arc, St. Mary and St. Josaphat Advent concerts, presentations on the sacraments with all three schools, Kindergarten blessings and Grade 4 Bible blessings, St. Mary's Remembrance Day liturgy
- Facilitated Bible studies with the schools: Gospel of Matthew with St. Joan of Arc Grade 7 & 8 students February through April; T3 Timeline Bible Study with St. Mary's Grade 8 students September and October; and Encounter Bible Study with St. Josaphat Grade 7 & 8 students November and December
- We had several school Masses: St. Mary on January 29, April 23, June 21 and September 27; St. Josaphat on January 30, June 19, June 28 and September 14; and St. Joan of Arc on January 31, May 8, June 20, and September 26
- We have a wonderful relationship with Mr. Kauf and Mrs. LeCouffe's Grade 7 and 8 classes at St. Josaphat School. They have cleaned the church, made baptism cards for all those baptized at Holy Trinity through the year, made prayer bookmarks for shut-ins, did a lot of preparation work for Vacation Bible School crafts; also hours of preparation for Journey to Bethlehem take-home items. They played a pivotal role in all that needed to be done for the mass mail out the parish did in December regarding the roof fund. They attending morning Mass in December treating the parishioners to cookies and a visit. On the last day of Bible Study they had a potluck lunch which Father Ron and I were treated to

- Organized, coordinated and directed Vacation Bible School the week of August 13, 2018. We had 101 children participate; 32 teen volunteers and 13 adult volunteers with the Hospitality Committee providing lunch on the last day.
- Coordinated and planned Journey to Bethlehem held on December 1 after the celebration of the sacrament of First Reconciliation and the RCIA Rite of Acceptance for Unbaptized Children. Mr. Leblond's Grade 8 class from St. Mary's did the decorating in the hall. It has become a tradition for them to do this, and they look forward to it every year as they compete to outdo the previous year's students.

ADULT FAITH FORMATION - Phyllis Kaip

Sunday Evenings:

- Epic A Journey through Church History Video & Guide
- Mark Faith Not Fear- Video & Study Guide
- Journey into Truth -Study of the Catholic Faith--
- Video Series with Guide - Continuing on into 2019

Monday Mornings:

- Psalms-Video & Study Guide
- A Biblical Walk Through the Mass -Video & Study Guide
- James --Video & Study Guide

We are looking forward to 2019 to Follow Me Encountering Jesus in the Gospel of John --Video & Study Guide and to No Greater Love - Lenten Study --Video & Study Guide.

LITURGY - Grace Carvalho

We believe that we are called to be “Christ to others”. May we all realize how important it is for each of us to share in nurturing the life of our parish family. Therefore, we continually strive to grow stronger and more knowledgeable to share our gifts from God by providing prayerful and meaningful Liturgical celebrations. Whether the lord may be calling you to serve as a member of our Liturgy Commission by putting your experience, talents and time at the service of our worship life together. Our liturgical celebrations and their preparations reflect on who we are as a parish.

The role of a volunteer during the liturgical celebrations shows how important. Liturgical ministry depends on volunteers. No one can do all things, but all things are possible if we work and pray together as disciples. Each of us have been blessed with many gifts; it is our responsibility to cultivate and share. There are many opportunities for students and adults. Anyone who is interested in invited whichever way they feel most comfortable. We are looking Environment Coordinator.

Since last year's AGM, we have celebrated:

- New Years Day: January 01,2018, mass at 11:00am
- Ash Wednesday: February 14,2018, mass at 7:00pm
- Stations of the cross in lent every Tuesday at 7:00pm
- Reconciliation: Monday March 05,2018 at 7:00pm
- Chrism Mass: Monday March 19,2018, 2:00pm at Holy Rosary Cathedral
- Palm Sunday: March 25,2018, masses at 9:00am and 11:00am
- Triduum: March 29,2018 to March 31,2018
- Easter Sunday: April 01,2018, masses at 9:00am and 11:00am
- Confirmation: Saturday May 12,2018 and Sunday May 13,2018
- Pentecost Sunday: May 20,2018
- Feast of the Holy Trinity: May 27,2018
- Grade 8 Farewell masses: June 19, 2018 6:00pm St. Josephat, June 20, 2018 6:00pm St. Joan-of-Arc, June 21, 2018 6:00 pm St. Mary
- Advent: December 02,2018
- Reconciliation: December 17,2018,7:00pm
- Christmas: December 24,2018, mass at 7:00pm and 10:00pm. December 25, 2018, mass at 11:00am

Thank you to all our ministry volunteers who help make our liturgies vibrant and alive. We hope to see your continuing support, prayers and participation. Together, we continue to serve God in this place.

SOCIAL AND HOSPITALITY - Eileen Ottenbreit

We work with Bible study participants to serve coffee and muffins, etc for our Monday am Bible study and coffee for the Sunday evening Bible series (both organized by Adult Faith Formation team.)

We occasionally serve cookies and coffee after 9 o'clock Mass.

Jointly with a couple Knights of Columbus members, several of our hospitality team helped serve a hotdog lunch to approximately 200 after Vacation Bible School in mid August, 2018.

In May, 2018, I submitted my intention to step down as hospitality coordinator. I have agreed to work with a new coordinator and serve in a lesser capacity for now.

Thank you to all who have helped so cheerfully and willingly in any capacity.
Thank you Father Ron and Val for giving me ample time to organize

SOCIAL JUSTICE - Lisa Elliott

The Christmas Love collection 2017 had slightly lower collection, but instead of hampers, donated to a number of different charities including:

- Autism Resource Centre
- Casey Foundation for Autism Support
- Catholic Family Services
- Chili for Children
- Cuernavaca project
- Marian Centre
- O'Neill High School Angel Fun
- Regina Family Services
- Regina Open Door Society Child Care Centre
- Regina Open Door Society Summer Program
- Santa Maria Senior Citizens Home
- Save A Family Plan
- Sophia House
- St. Mary's School Nutrition Program
- St. Joan of Arc School Nutrition program
- Visitation House

Of the \$5,200 collected, \$5,000 was dispersed in 2018.

During Lent, we collected Loonies & Toonies in the a box in the Gathering Area to collect for Easter treat bags for the shut-ins of our parish. Palm Sunday palms were added, and a personalized Mass Intentions card; 13 bags were distributed by the Pastoral Care visitors. In September, assistance was given to St. Joan of Arc School's Freezie sale fundraiser for their families affected by the Hanbidge Apartment fire this summer. We donated approximately 400 freezies (valued at \$80) which raised over \$500.

Sandwiches for Waterston House were also organized again for May 13 and September 16. Volunteers signed up to bring a total of 20 loaves which were delivered to Waterston House downtown.

We are putting together a plan for Advent 2018 Love Collection. In place of the food hampers done in the past, we will continue with funding various projects determined by the Social Justice committee. In 2018, they donated to about 17 different projects. If Parish Pastoral Council members know of other projects that should be supported, please let Social Justice know.

CATHOLIC WOMEN'S LEAGUE - Debbie Bulych

- Holy Trinity CWL council fundraises through our annual trade show and bake table to donate back to the parish and to various other charities. In 2019, the trade, craft and bake sale is scheduled for Sept. 27-28, 2019. Monies raised also helps pay a portion of members' fees who

participate in the Diocesan and Provincial conventions and covers various council fees. Holy Trinity CWL also offers to pay membership fees for those over 80 years of age.

- Holy Trinity CWL council volunteers at Wascana Rehabilitation Centre, Santa Maria Seniors Home, the Marian Centre, Visitation House and Waterston House throughout the year.
- Several members attended a food safety course at St. Peter's in October, 2018.
- Our CWL council prepares and serves the luncheon at parish funerals. Our members and parishioners donate baked dainties for funerals – not a common thing these days. CWL members also volunteer as Mass servers.
- In 2018 there were 387 fruit pies made by CWL/parish ladies with proceeds going to the roof fundraiser. Members also raised funds by making turkey pot pies which sell very quickly.
- Our monthly meetings cover such topics as Truth & Reconciliation, human trafficking, information from a death doula, and others. In May 2018, Marrick Kowalski presented on her trip to an orphanage in Haiti in 2017. We look forward to a presentation at our April general meeting from Caleb Burlock who attended World Youth Day in January 2019. Our December meeting pot-luck charities were the O'Neil High School Angel Program (help for students with food and school needs) and Catholic Missions.
- On Saturday, March 30, 2019, Holy Trinity CWL/parish will host the CWL Regional Spring Meeting.
- In 2018, our CWL council gave a \$500 scholarship to a member's child &/or grandchild who is entering a secondary education institute. Funds are available to offer this scholarship in 2019 as well.
- Last spring some of our members made and delivered a quilt to Palliative Care, Pasqua Hospital.
- Holy Trinity CWL council lending library for the parish is ongoing and includes donated books and DVDs.
- We introduced the fourth annual Spiritual Adoption program to the parish in Jan/2019 and will again be celebrating in October with donations/gifts donated to Birthright. We also support and assist with both the Birthright baby bottle campaign and the pro-life green ribbon campaign against abortion and euthanasia.
- We look forward to our annual garage sale in 2019 where the CWL bake table contributes all funds back to the parish.
- Some members plan to attend the World Day of Prayer scheduled for March 1, 2019.
- Donations continue to be received and delivered to person(s) involved with the Green Hope Project/Tanzania.

KNIGHTS OF COLUMBUS - Wayne Ottenbreit, Grand Knight, Council 10401

Our council raises funds, does volunteer works, and organizes some prayer services. We look forward to developing new initiatives brought forth from more involved members. Our primary fundraising is centred around pancake breakfasts, membership dues, and a Roughrider football pool.

We donated to the parish building fund, Birthright, Visitation House, Marian Centre, Santa Maria, Special Olympics, and Catholic Health Assoc. Paid for three tickets to a clergy

appreciation supper by the 4th degree. Sponsored a youth to 2019 World Youth day, and provided the John Stochmal Grade 8 Christian Ethics award at St Lukes. Provided the hall, refreshments, and facilitators for a three school Grade 8 vocations retreat. Operated the basketball free throw competition for about 150 kids. Helped move equipment for annual MyGen retreat at O'Neill.

Operated a Santa Maria BINGO with prizes, refreshments, and scoring helpers. Coordinated clothing collection for the Marian Centre. Sold shamrocks for Camp Monahan.

We organize services for religious objects, and commemoratives, circulated by the Order. In 2018 this was a Silver Rose, and a Holy Family icon. We also have members that are on Parish committees, and volunteer for hospital and parishioner visitations, not operated directly by our council. We recently committed to a portering initiative at Wascana Rehab. We coordinated a march for life on May 8.

Our members are recognized with coffee and doughnuts after each meeting, a Christmas social, and in the program following the installation of officers.

HOME MINISTRY OF CARE - Florence Hoffort

The Parish Home Ministry of Care is a group of parishioners who have been organized in the parish to visit the sick and bring Communion to the homebound. Many who are visited are residents of personal care homes in our area. In most cases, the home-bound person is usually visited once a week.

The parishioners who visit the homebound are required to have a police check and other training. If possible, accompany an experienced visitor on the first visit. At the present time, there are 10 visitors and 14 individuals being visited.

To arrange to have a homebound individual visited by a Parish Home Ministry of Care person, contact the parish office and arrangements will be made for an appropriate time to visit.

At Easter, each home-bound individual visited by the Parish Home Ministry of Care received a basket from the parish through the Social Justice Committee.

REGINA WEST DEANERY PASTORAL COUNCIL - vacant

The Deanery representative for the Parish of Holy Trinity attends the meetings of the Regina Deanery Pastoral Council of the Archdiocese of Regina. The Regina Deanery Pastoral Council serves as a liaison among parish councils and the Archbishop. The purpose of the deanery council to address common concerns and conditions in the Archdiocese, provide educational opportunities and to pray together and enrich one's spiritual life. Anyone interested in representing Holy Trinity at the Deanery council should contact Father Ron.

YOUTH - Jonah Tremblay

- Youth from our parish volunteered at Vacation Bible School in August and Journey to Bethlehem in December.
- We participate in Archdiocesan events like MyGen and Source evenings of shared worship, meals, fun.
- We get together on other occasions, as time permits, to share faith videos, play groups games, pray in the church, and share a snack.

SCHOOLS

ST. MARY'S SCHOOL

Principal - Mo St. Amand; Vice Principal - Dean Benko

ST. JOAN OF ARC SCHOOL

Principal - Shawn Pierce; Vice Principal - Lee Garinger

ST. JOSAPHAT SCHOOL

Principal - Dean Schwebius; Vice Principal - Graham Hayes

2018 Raise the Roof Committee

Co Chairs: Renee Legrand and Sharon Bryce

Committee Members: Claire Fischer, Colleen Watson, Debbie Bulych, Henry Marcotte, Jamie Lothian, Justin Tremblay, Lisa Elliott, Maria Barredo, Michele and Paul Legrand, Ray Rondeau.

2018 Financial Report

FINANCE COUNCIL - Ray Rondeau

(separate document)